



## Health & Safety Policy

### **Introduction**

The Acadia Community Farm Health and Safety Policy has been developed to ensure healthy and safe working conditions, equipment and systems for the people involved in the operations and programs of the Acadia Farm and the environment. This policy extends to all students, volunteers, employees, plot holders, visitors and the general public.

### **Emergencies**

Report incidents or accidents to the appropriate contact depending on the type of incident and severity.

1. In emergency situations call 911 first, then Acadia Safety and Security 585-1103, and relevant staff contacts.
2. Urgent, but not emergency situations call Acadia Safety and Security 585-1103.
3. Problems, concerns and all other situations contact either Sarah Boudreau, 2019 Acadia Farm Student Coordinator [sarah@acadiafarm.org](mailto:sarah@acadiafarm.org) or 585-1311, or Jodie Noiles, Sustainability Coordinator [jodie.noiles@acadiacau.ca](mailto:jodie.noiles@acadiacau.ca) or 585-1932.

### **Personal Responsibility**

All members of the Acadia Community Farm are responsible for working in a healthy and safe manner, and to take care that they do not place themselves, or others, at any risk.

### **Hours of Operation**

The Acadia Farm is open to volunteers and visitors from sunrise to sunset. Anyone visiting the farm after hours can be considered trespassing and reported to Safety and Security and/or

RCMP.

### **Health and Safety Guidelines**

- Everyone is to take responsibility for their own health and safety while at the Farm. This includes wearing sunscreen and sun protective clothing, staying hydrated, and wearing closed toe shoes.
- Everyone is to take responsibility for the health and safety of others. This includes not endangering others and acting in a respectful and non-threatening manner at all times.
- Everyone is to take responsibility for the health and safety of the environment. This includes picking up litter, respecting other's plots and plants, and ensuring no damage to ecosystems. Chemical pesticides and herbicides are not permitted.
- Everyone is responsible for appropriate use and care of equipment, resources, and facilities. This includes using tools and equipment carefully and as intended, returning tools and equipment to the shed, locking up the shed after use, turning off the water and reporting any problems.
- Water stored in containers at the farm is for watering plants only and not for drinking; please bring your own drinking water.
- No one is to work alone at the Acadia Farm and should always be accompanied by at least one other person. Persons under the age of 16 must be accompanied by an adult.
- No fires are permitted under any circumstances.
- As part of Acadia University property, the Acadia Farm is a tobacco/scent/idle-free and drug free site.
- Dogs are welcome, provided they are friendly and non-threatening to others, but must remain in your control at all times. Please pick-up after your dog and place droppings in garbage bins.
- While working on the Acadia Farm please bring a cell phone in case of emergencies.
- If any hazardous substances are identified please report to the Acadia Farm Coordinator or Sustainability Coordinator immediately.
- The bees on site are only to be handled by approved personal and all visitors and plot holders must stay out of enclosed area at all times.
- Please report all vandalism or major problems immediately to Safety and Security at 585-1103 as well to the Acadia Farm Student Coordinator sarah@acadiafarm.org or 585-1311 or Jodie Noiles [jodie.noiles@acadiau.ca](mailto:jodie.noiles@acadiau.ca) or 585-1932.

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Unwillingness to adhere by the health and safety policy can result in being expelled from the Acadia Farm. If there are any questions or concerns please contact us.

*The Acadia Community Farm Advisory Committee thanks you for your cooperation and hopes that your time at the farm will be safe and enjoyable.*